

## ENVIRONMENTAL PURCHASING POLICY

The Company accepts fully its responsibility to carry out its purchasing activities in an environmentally responsible manner. Working within EU and UK procurement law as well as the requirement to secure best value, we will:

- Ensure that we only buy goods and services that are truly necessary.
- Encourage upgrade, re-use, repair and recycling of products.
- Specify equipment which is water and energy efficient both in its manufacture and operation.
- Avoid the use of hazardous chemicals where a less damaging alternative is appropriately available.
- Encourage the purchase of goods containing recycled materials to support the market for recyclates.
- Minimise the use of virgin non-renewable natural resources and support the use of sustainable sources.
- Consider climate change mitigation and adaptation in procurement.

To achieve our objectives we will:

- Work with our suppliers to investigate and introduce environmentally friendly processes and products.
- Ensure our existing and potential suppliers are aware of and understand our corporate environmental policies.
- Regularly review our procurement for categories of spend which pose the significant environmental risks.
- Work with other partners in increasing the beneficial impacts of purchasing and supply chain activities.
- Specify, wherever possible and reasonably practicable, the use of environmentally friendly materials and products, particularly in contracts where significant environmental risks have been identified.

- **Ensure that consideration is given to inclusion, with all specifications, of a facility for potential suppliers to submit prices for alternatives which help us to implement this environmental procedure policy.**
- **Ensure that appropriate consideration is given to the costs and benefits of environmentally friendly alternatives.**
- **Ensure that supplier's environmental credentials are considered in the supplier appraisal process, particularly in contracts where significant environmental risks have been identified.**
- **Ensure that, where appropriate, environmental criteria are included in the award of contracts.**
- **Monitor the performance of our environmental purchasing and seek continual improvement.**
- **Provide appropriate training to managers and procurement of staff to implement this environmental procurement policy.**
- **Ensure the policy is continually updated in response to changes in information, policy and legislation and is reviewed annually.**

**We will:**

- **Comply with our paper specification in all procurement.**
- **Actively seek to buy timber from legal and sustainable sources.**
- **Support the use of alternatives to peat for soil amelioration.**
- **Support fair-trade and ethical purchasing.**
- **Consider whole-life costs of products.**



---

**A. P. Rees**  
**Group Managing Director**

**Dated: 31<sup>st</sup> January 2019**  
**Next Review: 31<sup>st</sup> January 2020**